

Amendment 1*

Tender Document
For
Procurement of Pilfer-proof Plastic Seal

Content:

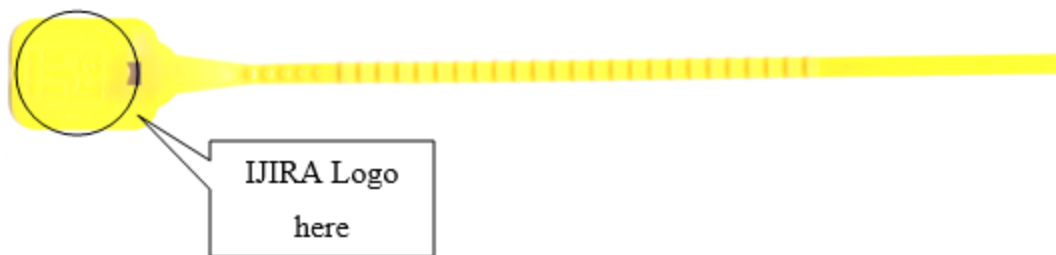
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1. Introduction:-

Indian Jute Industries' Research Association (IJIRA) is a premium Research & Development organization funded by the Ministry of Textiles, Govt. of India. Apart from R&D, IJIRA also extend services to the government agencies for growth of Indian jute sector.

2. Scope of work:-

IJIRA, as a nominated Inspection Agency of the Office of the Jute Commissioner, conducts quality inspection of jute bags procured by the Govt. of India. For securitization, a pilfer proof plastic seal, as given in the following picture, is fixed on each bale. The said seal has IJIRA logo engraved/printed on it.



Inspection goes on throughout the year and approximately 4 lakhs security seals are required at present in a year which is expected to be increased in future. This tender is for purchase of required pilfer proof plastic seals for the next one year. The said seals will be purchased in a lot of 50000 numbers at a time as per following tentative specification.

Length (mm)	Width (mm)	Thickness (mm)	Print Area (L X B)
≥ 240	≥ 4.5	≥ 1	≥ 25 X 26 mm

- Each seal should not be able to open once its locked
- IJIRA logo should be well engraved/embossed on the seal head
- Should be made of flexible but unbreakable plastic
- The tail of the seal should have tapered design for easier insertion of the seal in the jute bale

3. Cost break-up:-

- Cost break up to be submitted for individual tag.
- Quality of the key materials to be used needs to be specified along with MSDS

4. Details of tender and tender notice:-

Tender in sealed cover is invited by Director, IJIRA from reputed vendors. The last date of submission of duly filled up sealed tender at IJIRA is ***3rd March, 2020 by 12 noon**. The tender should contain two separate envelopes; one containing technical specification of the seal and another financial bid (rate per

seal and applicable taxes). Both the envelopes should be named as “**Technical Bid**” and “**Financial Bid**” respectively. The tender will be opened on the same day at **14.00 hrs**.

Address for communication:-

To
Director,
Indian Jute Industries Research Association,
17, Taratala Road, Kolkata – 700 088

5. EMD deposit:-

An amount of Rs. 25,000/- are to be deposited as Earnest Money Deposit (EMD) through cheque/DD drawn in favour of “Indian Jute Industries’ Research Association”. The EMD shall be refunded after initial satisfactory performance of the seals

6. General Terms & Conditions:-

- a) All pages of the tender documents shall be signed with proper seal by the authorized signatory of the concerned vendor. The full name of the person authorized to file the tender along with office address, phone number and e-mail address shall be indicated in the tenders.
- b) IJIRA will not be responsible for any typographical error/ additions/ omissions committed by the bidder while filling up the tender form.
- c) Check list of the documents to be submitted by the vendors.
- d) Validity of the tender: Rates quoted by the vendors shall be valid up to 90 days from the date of submission.
- e) Vendors should mention their credentials (recent past work record and clientele) along with the tender documents.
- f) Tenders which are found to be technically non-responsive shall be rejected and their commercial details shall not be considered.
- g) The technical and commercial details are to be submitted in separate envelopes.

7. Technical Bid Details :- (below fields are mandatory to qualify the tender process)

1.	Name of Tendering Company / Firm	
2.	Name of Owner / Partners / Directors	
3.	Full Particulars of Office	
	A) Address	
	B) Telephone No.	
	C) Fax No.	
	D) Email Address	
4.	Registration details:-	
	A) PAN No.	
	B) GST Details	

Technical Specification of the Seals

Seal Length (mm)	
Seal Width (mm)	
Seal Thickness (mm)	
Printable Area (Length in mm x Width in mm)	
Specify the material (Nylon/LDPE, etc.)	

Mention the time required for supply of 50000 *Qty of security seals after issue of Purchase Order

8. Financial Bid Details :-

Offers to be submitted as per following table -

Basic price for 50,000 seals	
Taxes	
Transport charge for supply at IJIRA	
Any other	
Total	

9. Checklist Of The Documents To Be Submitted With The Tender: -

S. No.	Items	Confirm
1.	Tender form with complete technical bid and Financial bid, with all pages serially numbered, signed and stamped on each page.	
2.	EMD of Rs. 25,000/-	
3.	Technical Bid	
4.	Financial Bid	
6.	Self attested Photo Copy of PAN Card	
7.	Service Tax registration certificate & other statutory documents, if any	
8.	Declaration	

Signature of Authorized Person

Date :

Full Name

Place :

Company's Seal :

10. **DECLARATION.**

1.Son/Daughter of Shri
..... Proprietor/Partner/Director/Authorized Signatory of
.....am competent to sign this declaration of execute this tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge of belief. I/we am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any state besides liabilities towards prosecution under appropriate law.
4. I have appraised myself fully about the job to be done during the period of agreement and also acknowledge bearing consequences of non performance or deficiencies in the services on my part.

Signature of Authorized Person

Date :

Full Name :

Place :

Company's Seal :